

The Last Minute Shopping Market Vendor Application
St. John the Divine Anglican Church, Arva ON



Name

Address

Email

Cell Phone

Other phone

Business name

Category of product(s):

Artisan/Crafter

Prepared Food/Baked Goods

Social media addresses (if any)

Website

Space(s) you are requesting: *Indicate the number of tables you would like:*

3' x 3' table @\$25 ea

4' x 2.5' table @ \$30 ea

6' x 2.5' table @ \$45 ea

Do you require electrical? (\$5 surcharge) *Please provide your own CSA extension cord*

Yes

No

How many chairs do you require?

Name(s) of people at your table (*limit of 2/table*)

Product(s) description(s). You must make or produce the products yourself. Please include photos where possible

Please note: completion of this form does not guarantee acceptance as a vendor.
You will be contacted by email to confirm your application as a vendor.

SEND YOUR COMPLETED FORM TO stjohnsarva@diohuron.org



Vendor Declaration:

I, the undersigned, hereby declare that:

1. I have read and understand the Terms and Conditions attached hereto and **agree to strictly adhere to the provisions contained therein;**
3. Payment in full will be made prior to the event. Cash, e-Transfer and Debit are accepted. Cash and Debit are accepted in the church office Tues – Thurs, 9 – 12:30 e-Transfers are to be sent to stjohnsarva@diohuron.org.
4. I agree to sell only those items as listed and approved by this agreement, and understand any changes to this agreement shall require the review and consent of the Organizers.
5. I will not sell or display any items of a “flea market”, “reseller”, “multi-level marketing” or “second hand” nature;
6. As a vendor at the Last Minute Shopping Market, I hold free and harmless the directors, members and officers of the Diocese of Huron and St. John the Divine Anglican Church; and the organizers and volunteers of this craft sale from any and all actions, claims, liabilities, assertions of liability which in any manner arise or be alleged to arise from any and all activities connected directly or approximately with the sale, including storage of goods or materials, whether such action, claim, liability or assertion of liability resulted directly or indirectly from the negligent acts or omission of said directors, committee members, offices, representatives, organizer and volunteers, or others connected with the sale;
7. I understand the organizer reserves the right to provide any vacant, unoccupied stall space to other vendors after **8:30 a.m.** on the day of the market;
8. I agree all relevant vendor information may be disclosed on St. John’s website and social media channels for promotional purposes, including the occasional use of photos;
9. St. John’s reserves the right to suspend this agreement in the event that use of the space is required for liturgical purposes such as funerals.

Please read the above declaration and complete below.

Name (please print)

Name (please print)

Signature

Signature

Date

Date

Terms and Conditions of the Last Minute Shopping Market



1. Non-refundable

No refunds for cancellations and no-shows. Should you have to cancel your participation before November 1 every effort will be made to fill your table. If we are able to resell your space, you will receive a 50% refund. No refunds after November 1.

2. Sale Layout

The layout shall be as set out by the Organizer subject to the receipt of complete and approved Vendor Agreements and applicable fees.

3. Vendor Categories

Crafters & Artisans: those who can substantiate the claim they will themselves and by their own hand, create the goods intended for sale which must be substantially handcrafted.

Prepared Foods/Baked Goods Vendors: those who can substantiate the claim they will themselves and by their own hand, prepare the goods intended for sale.

All items intended for sale must be listed on the application. If you sell products that are not handmade, you will not be invited to return.

4. Set up and Sale Hours

Vendors will have access to the building from 9 am to 5 pm on Friday, December 6 for setting up their table(s). Vendors will be allowed in at 8 am on December 7. Vendors must be set up and ready by 9 am on the day of the sale and must remain open until the sale ends at 3 pm. A break room is available in the basement of the hall and will be for vendors only. Coffee and tea will be available but please bring your own lunch/snacks as nothing will be available. You cannot leave your table unattended. Please ensure you have someone cover for you if you need a break. Take down must not occur prior to 3 pm to be fair to all customers. Anyone who starts dismantling prior to 3 pm will not be permitted to attend future sales.

5. Waiting Lists

Those waiting for a vacancy must complete a vendor agreement and will be placed on a waiting list. Those with produce or goods not already represented will be given first right of refusal for all available vacant tables. Otherwise, tables will be offered by date of submission of a completed vendor agreement.

6. Guarantee/Warranty

The Diocese of Huron, St. John the Divine, its Organizer or Council do not guarantee any sales results whatsoever of any vendor participating in the sale.